

Harvard Referencing Guide

Type	Reference	In-text citation
Books with 1 author (also applies to e-books)	Greetham, B. (2001). <i>How to write better essays</i> . Basingstoke: Palgrave.	Greetham (2001, p.23) or (Greetham, 2001, p.23)
Books with 2 authors	Blaxter, and Tight, M. (2010). <i>How to research</i> . 4 th edn. Maidenhead: McGraw-Hill/Open University Press.	(Blaxter and Tight, 2010)
Books with 3 or more authors	Moore, S., Neville, C., Murphy, M. and Connolly, C. (2010). <i>The ultimate study skills handbook</i> . Maidenhead: Open University Press.	(Moore <i>et al.</i> , 2010)
Books with later editions	Banks, S. (2006). <i>Ethics and values in social work</i> . 3 rd edn. Basingstoke: Palgrave.	(Banks, 2006)
Chapter in a book	Manning, N. (1998). Social needs, social problems and social welfare. In Alcock, P., Erskine, A. and May, M. (eds.) <i>The student's companion to social policy</i> . Oxford: Blackwell, pp. 31-36.	(Manning, 1998)
Journal article (print or electronic)	Lillis, T. and Turner, J. (2001). Student writing in higher education: contemporary confusion, traditional concerns. <i>Teaching in Higher Education</i> , 6(1), pp. 57-68.	(Lillis and Turner, 2001)
E-journal article with DOI (if available)	Lillis, T. and Turner, J. (2001). Student writing in higher education: contemporary confusion, traditional concerns. <i>Teaching in Higher Education</i> , 6(1), pp. 57-68. doi: 10.1080/13562510020029608.	(Lillis and Turner, 2001)
Thesis	Abdi, A. (2014). The mediator impact of culture on leadership-effectiveness relationship. PhD thesis, London, Brunel University.	(Abdi, 2014)
Newspaper (print or electronic)	Bloom, A. (2008). Pupils behave better now than for 20 years. <i>Times Education Supplement</i> , 28 November, p.1. Or if the author is unknown: TES (2008). Pupils behave better now than for 20 years. <i>Times Education Supplement</i> , 28 November 2008, p.1.	(Bloom, 2008) If author is unknown: (TES, 2008)
Online Newspaper	Lipsett, A. (2008). <i>More teachers facing discipline for bad behaviour outside school</i> . Available at: http://www.guardian.co.uk/education/2008/nov/28/teacher-bad-behaviour-schools (Accessed: 28 November 2008).	(Lipsett, 2008) If author is unknown: (<i>The Guardian</i> , 2008)
Market Research Report	Mintel (2011). Video game consoles and peripherals. Available at: http://academic.mintel.com (Accessed: 17 November 2011). Euromonitor (2013). Mobile phones in the United Kingdom. Available at: https://www.portal.euromonitor.com (Accessed: 16 December 2013).	(Intel, 2011) (Euromonitor, 2013)

Company Information e.g. FAME	Bureau van Dijk (2011). Marks and Spencer Group PLC company report. Available at: https://fame2.bvdep.com (Accessed: 14 December 2011).	(Bureau van Dijk, 2011)
British Standard	British Standards Institution (2013). <i>BS 8603:2013 Code of practice for wheelchair passport schemes</i> . London: British Standards Institution.	(British Standards Institution, 2013)
Blog	Lucas, C. (2011). How palm oil jeopardises global efforts to reduce emissions. <i>Guardian Environment Blog</i> , 1 June. Available at: http://www.guardian.co.uk/environment/blog/2011/jun/01/palm-oil-global-emissions (Accessed: 10 June 2011).	(Lucas, 2011)
Website	National Literacy Trust (2011) <i>Policy</i> . Available at: http://www.literacytrust.org.uk/policy (Accessed: 7 January 2011).	(National Literacy Trust, 2011)
Podcast	BBC Radio 4 (2013). Space tourism. <i>The Infinite Monkey Cage</i> [Podcast]. 8 July. Available at: http://www.bbc.co.uk/podcasts/series/timc (Accessed: 10 October 2013).	(BBC Radio 4, 2013)
Twitter	Fry, S. (2013) 6 October. Available at: https://twitter.com/stephenfry (Accessed 10 October 2013).	(Fry, 2013)
DVD/Video	<i>The Matrix reloaded</i> (2003). Directed by A. and L. Wachowski [DVD]. Los Angeles: Warner Brothers Inc.	(<i>The Matrix reloaded</i> , 2003)
Television/Radio Programme	<i>The culture show</i> (2008). BBC 2 Television, 28 November.	(<i>The culture show</i> , 2008)
Television Interview	Blair, A. (2003). Interviewed by Jeremy Paxman for <i>Newsnight</i> , BBC Two Television, 2 February.	(Blair, 2003)
Play (live performance)	<i>An inspector calls</i> by J.B. Priestley (2009). Directed by Stephen Daldry [Arts Theatre, Cambridge. 11th May].	(<i>An inspector calls</i> , 2009)
Lecture	Huyton, J. (2007). <i>Critical thinking</i> [Lecture to BA Community Education Year 1], <i>ED1234: Research Skills</i> . Brunel University. 14 March.	(Huyton, 2007)
Book illustration/image/table etc	Cottrell, S. (2010). <i>Skills for success: the personal development planning handbook</i> . 2 nd edn. Basingstoke: Palgrave Macmillan, pp.183, illus. Use either: illus./fig./logo/table	(Cottrell, 2010)
Online illustration/table/image etc	London2012. (2012) <i>London2012</i> [Logo]. Available at: http://www.london2012.com/ (Accessed: 20 January 2012) Use either: [illus.], [fig.], [Logo], [Table]	(London2012, 2012)
Works by authors in the same year or with similar names	Moon, J. (1999a) <i>Reflection in learning and professional development</i> . London: Kogan Page. Moon, J. (1999b) <i>Learning journals: a handbook for academics, students and professional development</i> . London: Kogan Page.	(Moon, 1999a) (Moon, 1999b)